

BioNIUM Clean Room Rules

1. Only Authorized personnel must enter Clean Room, wearing the proper apparel:
Hood, Coverall, Booties over street shoes, gloves, Safety glasses (contact lens wearers must wear goggles in chemical areas)
2. No smoking, eating, drinking, or chewing gum is allowed in the Clean Room.
3. Log in and log out when you enter and exit Clean Room. (You must use the access card provided both for entry and exit. Failure to swipe the card while exiting will result in your being charged for an entire day.)
4. DO NOT lend or borrow entrance card.
5. The facility is available for research by qualified users during designated times on a non-priority basis.
6. Scheduled classes have priority over all other uses.
7. Whenever tool is used, users must fill out logbook.
8. **There must be a minimum of 2 people in the Clean Room or within easy hearing and sight range of each other at night, weekend, and holiday.**
9. DO NOT operate any equipment unless you have been approved to do so. Each tool requiring qualifications will have an approved user list attached at the tool.
10. When you complete your operation, the workstation should be clean and ready for someone else to use.
11. DO NOT hesitate to report to lab personnel, when you have made a mistake.
12. DO NOT attempt to repair equipment, just notify lab personnel.
13. No Chemicals or equipment may be stored or used in the Clean Room without written authorization from the lab manager. Unapproved, improperly labeled and unidentifiable materials will be discarded.
14. Tool settings must not be altered without the permission of the lab manager.
15. No chemical or process shall be left unattended without proper labeling and user identification and contact information.
16. All chemicals will be used at the appropriate fume hood: Acids and bases in an acid/base hood and solvents in a solvent hood.
17. Only Clean Room paper and notebooks are allowed in the lab. No pencils or erasers are allowed in the laboratory. Clean Room wipes are not to be used as notepaper.
18. Report injuries promptly and properly.
19. Contact Campus Public Safety and/or lab personnel in case of:
 - Any fire
 - Any exposure to hazardous chemical or gases
 - Any release of hazardous material
 - Injuries that require immediate medical attention
 - All spills
 - Laboratory evacuation

Penalties for Violation of Clean Room Rules

- First violation: Loss of Clean Room privileges for two weeks.
- Second violation: Loss of Clean Room privileges for two months.
- Third violation: Permanent expulsion from the Clean Room.